

COVER PAGE FOR SUBMITTING L.E.A. LEGAL DEMANDS TO INTELIUQUENT

To facilitate the timely and orderly receipt, processing, and tracking of Legal Demands (see Sec. 1.1 of our LEA Guidelines) seeking customer-related information concerning telephone numbers, a completed Cover Page **must accompany each** Legal Demand.

****INSTRUCTIONS:** Observe the following details for use of this form, which is **required** for the submission via LEArequests@sinch.com:

1. **DOWNLOAD** this cover page form. It **cannot** be completed online (data entered online is **NOT** saved for transmission).
2. **COMPLETE** by typing into all fillable fields. **NEVER** *handwrite*. We require a digital copy to access entered text.
3. **SAVE** the completed form as a digital file (do **NOT** scan or consolidate in a single file with the Legal Demand).
4. **ATTACH** the saved file to your submitting email as a **separate, additional file** to accompany the Legal Demand and transmit it.
5. **AGENCIES ALSO SERVING VIA US MAIL:** send submitting email first, then print auto-reply email and include with your mailing.

****RESPONSE DUE DATE FOR LEGAL DEMAND:** _____

(Specify when our **response is due**, as stated in Legal Demand [or if not stated therein, the date per law + cite to law]. **Include same date as first detail of email subject line**. If unspecified in subject line, a default due date (20 bus. days) applies + processed **only in order of receipt**. Do **not**: (1) specify any alternative date or (2) use "forthwith" or "instanter" (if response due upon service, specify that actual date of service.)

****TARGET NUMBER(S):** list all numbers, **omitting** any non-numeric characters. If you have **ten or more target numbers**, include list **ONLY** in the body of your transmitting email. Multiple number requests are **not** otherwise processed without this list.

Example:
1234567890
4567890123
7890123456

Do not use: - / () .

****VOLUMINOUS REQUESTS:** initial to affirm review of Guidelines sec. 9 if seeking customer identity for 25+ numbers, or enter N/A: _____.

****LAW PORTAL:** initial to affirm numbers were queried via Law Portal (or enter "pending" if Portal registration pending – see sec. 1.6): _____.

****SINGLE SUBMISSION:** Initial to confirm you are attaching only one Legal Demand (**we will reject, including consolidated files**): _____.

****TARGET DATE RANGE (mm/dd/yy format):** from _____ to _____
(Absent specification, we assume interval of issuance date to our response date.)

****AGENCY REF. NO.:** _____ ****"REPLY TO" EMAIL ADDRESS:** _____
(Enter "Sender" or specify + "CC" on email)

****AGENCY CONTACT FOR QUESTIONS:** _____
(Specify name, phone number and email. Insert "Sender" if the email sender is the contact)

****END USER / RETAIL SERVICE INFORMATION:** Initial to confirm you reviewed Sec. 4.1.8 and acknowledge we will **provide no response** to items in Legal Demand that seek the same (we provide **wholesale** communications interconnection services): _____.

****CALL DETAIL RECORD ("CDRs") REQUESTS:** Reply to **both** items (enter **both** as "N/A" to confirm **not** seeking CDRs):

1. Initial to confirm that per Sec. 5 of Guidelines, you acknowledge we will provide **no response** to items seeking CDRs for 1 or more target numbers for a general interval -- days, weeks, months or more (e.g., "calls to/from 123-456-7890 for 1/1/23 to 3/1/23"): _____.
2. **Exception:** to seek CDR for **specific** call in last 45 days, enter "Backtrace" (see Sec. 5.4). If not backtrace, **enter "N/A"**: _____.

****CONFIRMATION OF NUMBERS:** This form is only to accompany a submitted Legal Demand. Do **not** use on standalone basis or to request number confirmation. We cannot confirm a number is ours (email or phone). See Sec. 8.5 and FAQ Item #5 of our LEA Guidelines.

****REQUESTS PURSUANT TO AN ESTABLISHED WIRETAP / INTERCEPT:** if presenting a target number identified per order or warrant:

- **Initial to affirm that the target number(s) either called to or was/were called by the number(s) subject to the wiretap/intercept: _____.
- **Initial to affirm that such call(s) occurred during the interval specified in the order/warrant (provide a copy of order/warrant): _____.
- **Initial to affirm that only customer-identifying information is sought pursuant to the order/warrant about the target number(s): _____.
(We generally are **not** a primary source of CDRs - see Sec. 5 of Guidelines. You will want CDRs **from our customers**)
- **Specify the order/warrant section(s) requiring the requested information (by page, paragraph #, etc.): _____.

****REQUESTS FOR A NEW WIRETAP / INTERCEPT:** As a wholesale communications interconnection services provider, we generally are a poor probe location (i.e., our services are non-exclusive and so we typically carry only a fraction of all traffic involving a number. Agencies will want to seek **only customer identity** from us and to establish a probe with our customer). If after reviewing Sec. 6 of our Guidelines you believe we are the appropriate location for a probe, please first call 872-275-2029 or email LEArecords@sinch.com.